

# THURSTON GROVES HOMEOWNERS' ASSOCIATION, INC.

## DESIGN REVIEW BOARD/ARCHITECTURAL APPLICATION

MAIL APPLICATION TO: 24701 US HWY 19 N, SUITE 102, CLEARWATER, FL 33763 OFFICE: (727) 726-8000

EXT. 253 EMAIL: [BNEWBY@AMERITECHMAIL.COM](mailto:BNEWBY@AMERITECHMAIL.COM)

APPLICATION MUST BE RECEIVED BY E-MAIL OR MAIL ONLY. FAXED APPLICATIONS WILL NOT BE PROCESSED. THANK YOU

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_ Zip Code: \_\_\_\_\_

Phone(s) Home: \_\_\_\_\_ Work/Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

\*In accordance with the Declaration of Covenants, Conditions and Restrictions and the Association's Rules and Regulations, installation must conform to this approval and the Association's guidelines.\*

**I hereby request your consent to make the following change, alteration, renovation and/or addition to my property.**

### CHECK ONE PER APPLICATION

FENCE  SWIMMING POOL  PATIO  SCREEN ENCLOSURE  EXTERIOR COLOR

LAWN REPLACEMENT  LANDSCAPING  LAWN ORNAMANET  OTHER: \_\_\_\_\_

Description: \_\_\_\_\_

- 1.) Attached a copy of the property survey that shows the locations of the proposed changes, alterations, renovation or addition.
- 2.) Attach drawings of your plan(s) or any contractor proposal.
- 3.) Attach color photos of project and all color samples/descriptions

Note: Applications submitted without a copy of the survey, drawing, color sample or photo will be considered incomplete. If an application is incomplete, it will not be processed and will be returned to you.

I hereby understand and agree to the following conditions:

1. No work will begin until written approval is received from the Association. You have SIX (6) months from the approval date to complete the work. If not, then you must reapply for approval.
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself.
3. All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.
4. I assume all liability and will be responsible for any and all damages to other lots and/or common area, which may result from the performance of this work.
5. I will be responsible for the conduct of all persons, agents, contractors, subcontractors, and employees who are connected with this work.
6. I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
7. Upon receipt Ameri-Tech Management Inc. will forward the application to the Association. A decision by the Association may take up to 30 or more days, depending on the Association Documents. I will be notified in writing when the application is either approved or denied.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

For Use of Board of Directors

This Application is hereby: ( ) Approved ( ) Disapproved

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Comments:

Date Received from Owner: \_\_\_\_\_ Given to Committee: \_\_\_\_\_ Mailed to Owner: \_\_\_\_\_